

Board of Selectmen  
September 25, 2019  
Meeting Minutes

Chair Jon McKeon opened the meeting at 6:00 PM. In attendance were Jon McKeon, Norm VanCor, Alissa Thompson and Susan Rigg. Jeanny Aldrich was excused.

**PUBLIC COMMENT:** Jeff Scott suggested the Town beaches remain open year-round.

Brad Roscoe asked for confirmation the Town Hall will be available for the Ribbon Cutting Ceremony on October 23, 2019 with Consolidated Communications. McKeon will also be sure a key is available for Roscoe's meeting at 10:00 AM on Oct 3<sup>rd</sup> with Consolidated. Roscoe said sign-up for service has begun.

Congresswoman Kuster has requested a meeting on October 9, 2019, said Roscoe. McKeon said she will be invited to come to the meeting on October 23, 2019.

Happy Birthday was wished to McKeon from the group and grandson Oliver.

**GUESTS:** Chris Lord, Director of DPW, came before the BOS. He said he has finished paving except for two roads. He has started preparation of North Shore Road reconstruction with core sampling. He is working with Municipal Pest Management Services to arrange a program to combat invasive plant species. Lord would like to sub-contract this work next year. VanCor clarified that spraying with Round-Up is not enough for the weeds we are looking to eliminate. Lord said he completely agrees, and they will come up with a program which will be a several step process. Phragmites are to be added to the list of invasive plants, said VanCor.

Lord said there are many projects underway including: painting at the Transfer station; progress toward separating glass from the co-mingled recycling; trimming trees along dirt roads; and winter preparations.

Lord is waiting for pricing on the water line for the cottage at Ware's Grove. The pipes froze last year, and he will work to avoid that this winter. The freezing occurred under the house, Lord said, and he will continue to research a solution.

Samantha Hill has a schedule for the continued watering of the new plantings at Ware's Grove and North Shore Beaches, said Lord.

Lord reported that Mr. Diesl has disturbed Bennett Road with a tractor. Mr. Diesl told Lord there is a well-house on his property which he accesses from Bennett Road. Diesl will be coming to see the Board because he wants to do more work further up Bennett Road. He also wants to modify the swale toward Pinnacle Spring Road, said Lord.

**Operating Budget:** Lord said he adjusted the resurfacing budget to account for the upcoming work on North Shore Rd. He will divide that work into three one-mile sections and will replace culverts along the way. He plans to work on one mile per year which will be less burdensome to the tax base. VanCor is concerned about the water leaving the culverts and wants Lord to review any new processes and technology available to control the water, pollutants and nutrients in an environmentally responsible manner.

**Solid Waste Budget:** Lord said he has locked in the tipping fees for 3 years. He also reported scrap metal and paper prices are down, so the revenues will not increase.

There was a discussion regarding the returning of deposit cans to Vermont and whether this is allowed. Lord will look at this in more detail.

Finally, Lord will change his budget to reflect the \$3.05 price decided by the BOS for diesel fuel. Gasoline will be adjusted to \$2.70.

**GUESTS:** Allan and Jean Whatley came to discuss water and drainage issues at their home on 7 Winchester Road. They have several drainage issues on the property, which were outlined by Mr. Whatley. They asked the BOS to approve a plan to redirect the rainwater from the left side of the house into the ditch at the rear of their property. McKeon said the BOS would look at the situation and give them an answer soon after the next meeting.

**OLD BUSINESS:**

**Town Hall Annex Kitchen:** McKeon said the grease hood requires a control box which will cost \$870, including delivery. After discussion, McKeon made a motion to order the item, VanCor seconded the motion and it was approved unanimously by roll call vote. Thompson will call and order it tomorrow.

McKeon said an adjustment is needed to the convection oven which will allow this to be under the exhaust hood. McKeon said he already ordered the necessary item for a cost of \$159.

McKeon said, although the dishwasher is a low temp dishwasher, Building Code requires it have a steam hood. McKeon reviewed Code Section 507.2 regarding hoods and confirmed the hood will be required. McKeon will research the purchase further.

McKeon thinks Buddy Champney can start the process of roughing in the equipment while waiting for the above items.

**Former Town Office Plans:** McKeon said an amended lease agreement was sent to the potential buyer. The buyer would like a 99-year lease, which can be achieved using a five-year lease with nineteen 5-year extensions. The BOS agreed a better option is to ask for a vote at the Town Meeting to allow the 99-year lease. If not approved, the lease would revert to the 5-year with 19 extension terms.

**Erosion and drainage issues at town beach progress:** Attorney John Ratigan has spoken with Martini's attorney about permission to perform work on their property, but they do not have an answer yet. McKeon will contact Jeffrey Blecharczyk at the DES for status of the submitted amended plan.

Also, McKeon said, we need to inspect the renovation work that was done at Lake Spofford Cabins without a building permit. If the inspection is not allowed, we can pursue an Administrative Inspection Warrant. VanCor also said he will meet with surveyor David Mann to replace the survey pin at the northwesterly property corner.

Rawson Construction asked if the BOS will reduce their retainage on the project, said McKeon. McKeon reviewed the pricing with Ryan Hoag and determined we are probably not holding enough retainage at this point. VanCor said we should keep the retainage we have now. VanCor also suggested Chris Lord's department may be able to perform some of this work.

**Chesterfield Fire & Rescue Comm Letter:** McKeon will call Mr. Goderre, the Chair of the Fire Commissioners, to ask for an answer to this letter. If they continue to ignore the request, McKeon said we can ask our accountants to audit their books.

**NEW BUSINESS: Comprehensive Right-of-Way Ordinance:** Thompson reviewed a letter from DTC Lawyers which outlined a split billing arrangement to work on a Right-of-Way Ordinance. Twenty communities have signed up at this point, she said. The total cost will be \$1,000 for each community.

*McKeon made a motion to join in the split billing arrangement for the Comprehensive Public Rights-of-Way proposed by DTC Lawyers. VanCor seconded the motion and it was approved unanimously by roll call vote.*

**CORRESPONDENCE:** A letter from Wayne and Carol Limber regarding a 5-acre lot at 384 Gulf Road was reviewed. They state that Conservation restrictions have made it impossible to sell the land. They would like to deed the land to the town. McKeon said we should contact the Conservation Commission for feedback and research the conservation easement before making any decisions.

**POLICE CHIEF METRICS:** Vancor and McKeon reviewed the metrics form and discussed adjustments. VanCor and McKeon reviewed the draft format and came up with various changes. VanCor will make the changes and bring it to the next meeting for further discussion.

**OTHER BUSINESS:** Thompson suggested the Zoning Board add personnel hours to their budget with the goal of scanning and filing the ZBA decisions into the property files. Right now, the files are kept separately. It was agreed Thompson will reach out to Tricia Lachenal to help determine how many hours may be needed for the project.

Sam Hill is trying to develop more programs within the Parks & Recreation, said Thompson. There was general discussion about the Parks & Rec Board and programs.

Thompson asked if she can add specific line items to the EDC Budget. McKeon and VanCor agreed this would be helpful.

**LETTER TO DHS:** McKeon met with the School Board to review the request to the State for lowering salt usage on the town roads. They will consider and respond later. He also discussed having a joint Annual Town Meeting and School Meeting. The school board was not positive about this.

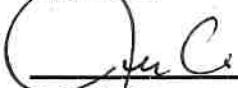
**MINUTES:** *McKeon made a motion to accept the September 28, 2019 minutes as amended. VanCor seconded the motion and it was unanimously by roll call vote.*

*At 9:18 PM VanCor made a motion to adjourn. McKeon seconded the motion and it was approved unanimously by roll call vote.*

Respectfully submitted,

Susan Rigg

Approved:



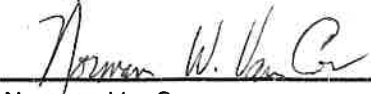
Jon McKeon, Chair

Date

10/9/19

Jeanny Aldrich

Date



Norman VanCor

Date

10/9/19