

Board of Selectmen's Meeting

MINUTES

February 12, 2020

Jon McKeon, Chairman, opened the meeting at 6:02 P.M. Also, in attendance, were Norm VanCor, Alissa Thompson, and Dara Carleton.

SUGGESTION BOX:

There were no suggestions in the box this week.

WEEKLY REVIEW:

Code Enforcement Tracker

The Board of Selectmen reviewed the Code Enforcement Tracker reports. It was noted Truck Camper Warehouse is still out of compliance. The next step will be for Ted Athanasopoulos, the Code Enforcement Officer, to send a cease and desist letter to them.

It was noted that Attorney John Ratigan has the Joy Street LLC file and was authorized to take them to court. McKeon will reach out to Ratigan to see where we are in that process. It was also noted that Joy Street LLC is appealing the decision of the Code Enforcement Officer re: permeable pavers, and will have a hearing Tuesday, February 18, 2020 with the Zoning Board of Adjustment.

The Board also reviewed the report on Spofford Lake Cabins and noted there was some correspondence from them to Athanasopoulos this week. It was noted Martini needs a permit to complete the erosion plan.

McKeon noted he doesn't see Custom Drive Shaft on the report this week. McKeon will meet with Athanasopoulos and will review the site plan with him for customer vs other parking, as it is believed Custom Drive Shaft is still not in compliance.

Parks & Rec Executive Director Report

There was nothing to report this week. It was noted Samantha Hill, Parks & Rec Director, has the flu.

PUBLIC COMMENT:

Fran Shippee questioned if abutters were notified of the Planning Board Hearing for Foard Panel. It was noted that they were.

Jeffrey Scott noted he was surprised the two towers in Spofford on North Shore Drive were not lit up. He was concerned it could be a hazard for airplanes at night.

GUESTS:

Chesterfield Fire Commissioners ~ 6:29 P.M.

Fire Commissioners George Wright, Robert Goderre and Mike Chamberlin were in attendance. McKeon stated he sent a letter to the commissioners and spoke to Rick Cooper, the Fire Chief, and the commissioners prior to this meeting in reference to the generator needing to be screened. The Board of Selectmen thought a plan would be submitted for the screening, yet that has not happened to date. Chamberlin stated Selectmen Aldrich came to a meeting and offered some ideas, but they did not realize they had to come up with a specific plan. McKeon noted it did not have to be overly specific but needs to be more detailed than what they currently have. Wright stated he would comply with

whatever the Board prefers and feels the screening of the generator is wasting taxpayer money. He also stated the generator at the Town Offices is not screened.

VanCor noted plants can be used for screening but arborvitae is not appropriate screening. McKeon noted the plants that were used for screening will take a few years to grow and that needs to be addressed. Chamberlin stated full-grown plants would be expensive and questioned if a picket fence would be acceptable until the plants grow. McKeon stated that some chain-link fences have privacy screens built into it, and that should be economical and more palatable. Chamberlin questioned if there would be help from the Town for that expense. McKeon stated there would be no agreement until the screening goes in. Chamberlin stated the Fire Department will come up with a plan. McKeon noted the plan does not have to be elaborate. Chamberlin questioned the timeframe. McKeon stated they should submit a plan within the next month or so and plant in May or June. VanCor noted they should plant before Memorial Day when it gets hot.

OLD BUSINESS:

Town Hall Annex Plans

McKeon did not speak with buddy, from DA Brothers, this week. McKeon noted he still has questions related to the hood. An informal test was done because Steve Dumont could not be present. Dumont requested it be videotaped. McKeon asked DA Brothers about a timeline. He also noted it does appear they have completed quite a few items and still more to address. McKeon will send a notice to DA Brothers stating the Board of Selectmen expect the rest of the work to be done by a certain date.

VanCor questioned who was responsible for correcting the front doors. McKeon noted that would be DA Brothers. VanCor stated the hardware is too tight. VanCor also questioned whether railing was required for the rear exterior venting/catwalk. McKeon stated a railing is not needed as long as a structural engineer states that it can withstand 5,000 lbs. of force. McKeon noted in the last correspondence to DA Brothers the Board stated we reserve our rights for exterior inspection in spring, and that normally a punch list can take up to a year to complete. McKeon will draft something up for this week to DA Brothers and requested Thompson fill out the monetary piece of that letter.

Former Town Office Plans

Jay, the potential purchaser, contacted McKeon to say that he doesn't see anything in the final version of documents that would stop him from moving forward with the project. He asked three questions. McKeon answered two of them and needs to get an answer for the third question, which deals with language within the purchase and sale agreement in reference to items that are required/restricted on the property. McKeon believes Jay won't sign off until after town meeting as Jay desires a 99-year lease.

Progress on erosion issue on Town owned beaches

There was nothing new to report this week.

Hinsdale PD MOU -

Chief Chickering made a few changes to the agreement. McKeon reviewed the agreement and deemed it satisfactory. VanCor noted he did not see any issues.

It was noted that during the milling and overlay process on the bridge and Route 9 to Friedsam Drive, a contractor will be looking for three officers per day. Norm noted the agreement is severable whenever the Board wants.

McKeon moved that the Board of Selectmen back the agreement for supplemental police services for the Town of Hinsdale, understanding there will be one more review of the agreement by Hinsdale. Upon their signing and approval, Chesterfield will move forward. Norm seconded and it passed unanimously by roll call vote.

At 7:16 P.M. McKeon moved to enter into non-public session per RSA 91-A:III(b) Hiring of a public employee. VanCor seconded the motion and it passed unanimously by roll call vote.

At 7:20 P.M. McKeon moved to come out of non-public session per RSA 91-A:III(b) Hiring of a public employee. VanCor seconded the motion and it passed unanimously by roll call vote.

NEW BUSINESS:

Letter from Chris Hayward

The Town received a letter from Chris Hayward who has been occupying a trailer on the land of Anthony Martini in Spofford. Martini received a notice of violation that was sent to Hayward as he occupied the trailer for more than 180 days during a calendar year. The purpose of the letter is not clear to McKeon. A cease and desist letter went out stating the property must be vacated by February 14, 2020.

Letter from Dan Ketola

It was noted the Town received a letter from Brian Donovan at Mascoma Bank confirming that the letter of credit for Mr. Ketola to the Town does not expire until December of 2020.

Payroll Adjustment

McKeon noted the Board of Selectmen was late with their employee reviews. He stated in order to be fair to the two remaining individuals, we should make adjustments retroactive to January 1. McKeon noted, in the future, the Board should start the process earlier. VanCor would like September 1 as a target date for next year's reviews.

IT Budget

McKeon questioned what the monetary commitment would be if the Board of Selectmen were to add ten hours a week for the next four months for Solutioneering IT, and then drop it back to the 10 hours for Town Offices per week that Aichele is scheduled for. VanCor is concerned there is still confusion. He noted Aichele is asking questions again and priorities still don't seem to be clear. McKeon requested Thompson figure the costs for five hours per week extra for five months. Thompson stated approximately \$5,500.00 and stated the bigger issue is Aichele doesn't seem to have the time. McKeon suggested we add \$5,500.00 to the IT line with the understanding that after five additional hours for four months it drops back down. If the situation does not improve, we will know where things stand. Thompson will contact Aichele and start this as soon as possible.

Warrant Article Distribution

Tabled until next meeting

OTHER BUSINESS:

McKeon received a letter from an attorney regarding an agreement the Town of Chesterfield entered into five months ago about dealing with public rights of way and access easements for utilities. The attorney's office suggested the Board of Selectmen do this as a regulation as opposed to a policy. McKeon noted they will write a regulation for us, but they do not want to conflict with any existing policies we may have.

VanCor stated Primary elections went smoothly, and there were a few issues with the roped off area.

ACCEPTANCE OF MINUTES

VanCor moved to accept the minutes of the February 5 Board of Selectmen meeting as amended. McKeon seconded the motion, and it was approved unanimously by roll call vote.

ADJOURN

VanCor moved to adjourn at 7:22 P.M. McKeon seconded the motion and it was approved unanimously by roll call vote.

Respectfully submitted,

Dara Carleton
Secretary to the Board of Selectmen

Approved by:

Jon P. McKeon, Chairman

Date

Norman W. VanCor

Date

Jeanny Aldrich

Date