

TOWN OF CHESTERFIELD, NH
PLANNING BOARD
Monday, April 6, 2020

Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically. Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

- a) *Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;*

We are utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1 929 205 6099 and password 752-436-862 or by going to the following website address:

<https://zoom.us/j/752436862>

- b) *Providing public notice of the necessary information for accessing the meeting;*

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Chesterfield website at: <https://chesterfield.nh.gov/>.

- c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access; If anybody has a problem, please call 603-336-6129 or email at: Selectman-A@nhchesterfield.com.

- d) *Adjourning the meeting if the public is unable to access the meeting.*

In the event the public is unable to access the meeting; we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Present: Jon McKeon, James Corliss, Joe Parisi, John Pieper, Joe Brodbine and Rolland Vollbehr

Call to Order

James Corliss called the meeting to order at 7:08 PM.

Seat Alternates

John Pieper was seated in place of Roland Vollbehr, Rolland was able to join the meeting and John Piper was then seated in place of John Koopmann

Review of the Minutes

March 2, 2020

Jon McKeon moved to approve the minutes from the March 2, 2020 meeting as amended. The motion was seconded by Joe Brodbine and passed unanimously by roll call vote.

Appointments

- **Nine A, LLC** – Application for a Subdivision of property located at 271 Route 9A (Map 5K Lots B3 & 3.1 and Map 5N Lots B9, B1 and B2) consisting of approximately 10.97 acres in the Spofford Lake District and 95.28 in the Residential Zone. This is a public hearing and may result in approval or denial of the application.

Corliss noted that the board received a letter from Jim Phippard requesting a continuance to the May 18, 2020 meeting of the Planning Board. Phippard noted that he does wish to continue to May 18.

McKeon moved to continue the Subdivision application of Nine A, LLC to May 18, 2020 at 7:00 PM using this virtual platform. The motion was seconded by Joe Brodbine and passed unanimously by roll call vote.

Items for Discussion

Steep Slopes

Parisi noted that he is still planning on working on the steep slope ordinance. Parisi noted that he received the most recent version of the ordinance and will be working off that utilizing the valuable input received at the public hearings. Parisi noted that he would like Phippard to review his revisions once made. Phippard agreed.

Signatures going forward

It was noted that there will come a time when documents will need to be signed. After some discussion, the board would like some guidance from NHMA. Corliss will email NHMA for guidance.

Jon McKeon made a motion to sign all plans electronically and have the applicant provide the required signed copies to the Town. The motion was seconded by Joe Brodbine and passed unanimously by roll call vote.

Items for Information

This will be Jon McKeon's last meeting at the Selectboard representative to the Planning Board. McKeon noted that the Board of Selectmen are working hard to keep employees and community members safe and to keep up with the decisions made by the governor.

Corliss noted that he did hire a 3rd party reviewer for Pine Grove Springs, Corliss noted that it is his hope that it will be completed prior to April 20th. It was noted that due to the cancelling of the prior

scheduled meeting, re-noticing will need to happen in order to hold the hearing. Bob Maibusch asked if the review was done then they would present and answer any questions that night. McKeon noted that any conversation between the reviewer and the applicant or the applicants representative also needs to be copied to the board. Corliss noted that he did instruct the reviewer to copy the board on any correspondence.

Pieper noted that a revised version of the proposed sign ordinance went out to the board about 3 weeks ago. Parisi noted that he believes it still has the same key weaknesses regarding the allowed amount of signage. McKeon noted that the board should pick a meeting date to discuss this so all members are prepared and any public that would like to listen to the discussion has knowledge that it will be discussed.

Margret Halpert asked where to find the information about the meeting prior to the meeting. Lachenal noted the agenda is posted to the website and once all documents are collected for the meeting, those are also uploaded to the website.

Other Business

Items for signature

February 24, 2020 – electronically done via email.

Adjournment

Jon McKeon moved to adjourn at 8:02 P.M. The motion was seconded by Roland Vollbehr and passed unanimously.

The next meeting will be held virtually at 7:00 PM April 20, 2020, please see the Town Website calendar (<https://chesterfield.nh.gov/events/>) for the meeting ID.

Respectfully Submitted by:

Patricia Lachenal
Planning Board Secretary

Approved by:



James Corliss, Chair

24 APR 20

Date