

Board of Selectmen's Meeting

MINUTES

June 3, 2020

Jeanny Aldrich, chair, opened the meeting at 6:00 P.M. Also, in attendance, were Fran Shippee, Alissa Thompson and Dara Carleton.

As Chair of the Chesterfield Board of Selectmen, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;

We are utilizing the Zoom platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-876-9923 and password 89112159144 or by clicking on the following website address: <https://us02web.zoom.us/j/89112159144>

b) Providing public notice of the necessary information for accessing the meeting;

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Chesterfield website at: <https://chesterfield.nh.gov/>.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;

If anybody has a problem, please call 603-499-6534 or email at: Selectman-a@nhchesterfield.com.

d) Adjourning the meeting if the public is unable to access the meeting.

In the even the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

SUGGESTION BOX:

There were no suggestions in the box this week.

WEEKLY REVIEW:

Code Enforcement Tracker

The Board of Selectmen reviewed the Code Enforcement Tracker Report. Shippee read correspondence from Bob and Georgia Seeman, of 146 North Shore Road, addressed to Ted Athanasopoulos, the Code Enforcement Officer. Aldrich noted that per most current documentation

the Seemans expanded the impermeable surface of their driveway. It was noted that the septic system was replaced, and where the old septic system was is now an expanded part of the driveway. Now that this is a complaint, we will revisit the percentage of permeable surface. The Seemans originally told Athanasopoulos that they would be happy to comply and agreed that they were over the permeable coverage and agreed to replace that section of the driveway with grass. They now feel that they should not have to comply with the request. Athanasopoulos will send out a cease & desist notice. Aldrich would like a letter to go out from Ratigan.

Aldrich discussed two more violations were observed and that she had given the info to Athanasopoulos.

The Leach case is still with Ratigan.

Aldrich stated that she drove by Granite State Auto Sales, Lanoue's place two weeks in a row and saw a blue jeep for sale. She also noted that the parking was feathered, and not stacked as required by his site plan. Photos were provided. It was noted this case needs action and will be reviewed next week.

PUBLIC COMMENT:

Dan Syvertsen, from Camp Spofford, said they opened on Monday to members only, which are the seasonal trailers. Without clear guidelines, they decided to cancel their overnight youth camp, but the day camp program starts July 5. They will also be holding family camp in which families come to the camp one week at a time. He stated they will be using lodging guidelines, dining guidelines, and childcare guidelines to prevent the spread of Covid-19. Aldrich thanked him for the update.

Mr. John Koopman wanted to bring attention to how disappointing the condition of the Chesterfield Gorge is right now. Koopman described it as overgrown and litter strewn. He decided to start working on a solution and approached the State who discouraged him from cleaning it up. Koopman stated that he may need the help of the Board in the form of a letter to the State. Aldrich asked if she could make a call to the State. Koopman stated he doesn't know how to deal with the politics of it, but does not require assistance yet. It was noted that Cathy Harvey is going down to look at it this weekend. Koopman noted at this time he does not need BOS help, but may reach out to us in the future.

Ron Rzasa is seeking permission for the EDC to reopen in some sort of fashion. It was noted that meetings could start again, but he would have to go through the chair of that Board. He noted that he has tried to contact the chair of the EDC to no avail. Shippee will reach out as she is representative to the EDC.

OLD BUSINESS:

Progress on erosion issue on Town owned beaches: Aldrich was notified by town counsel that Martini agreed with the plantings of Arbor Vitae. Aldrich spoke to Thompson and asked her to purchase arborvitae for Martini's property after his attorney sends approval of a specific date for plantings.

Town Hall Annex Plans: Shippee stated that she met with Jon McKeon and Dan, the owner of DA Brothers, and went over everything and the project looks to be moving forward. DA Brothers will address the railings and the toilets and will send a worker to take care of the smaller items. Aldrich asked if they set a timeline. Shippee stated there is currently no timeline but has been in contact on a regular basis with DA Brothers. Shippee will send her notes from the meeting to Thompson and Aldrich.

IT Bids – RFP: Thompson stated that she has not received any RFP's yet.

Covid 19 – Beach opening: Samantha Hill, Director of Parks and Recreation, joined the discussion and said that 9 people have come to the beach since opening and they have made \$12 over the past three days. Hill hired three new people for the Snack Shack and wants to hire an employee who is not a minor. The purpose of hiring someone over the age of 18 is to watch the workers under 18 so Hill can run work errands when necessary. Hill asked about getting the internet at the Snack Shack up and running. Aldrich told her to contact Lachenal and Thompson.

Hill noted that the septic tanks will be pumped at Ware's Grove. She noted that there are 3 holding tanks at Ware's Grove that need to be pumped.

Thompson asked when the Town Offices will open. Aldrich said not until all PPE and signs are in place. It was noted that we should have a tentative opening date within the next two weeks.

Aldrich noted that Copper Cannon distillery is making sanitizer and asked Thompson to look into that.

Purchase policy: The Board reviewed the Purchase Policy.

Wastewater Disposal System Regulations Public Hearing: It was decided this policy would stay up on the website for feedback through August first. Aldrich would still like a meeting in person.

Historical Society Exemption: Aldrich spoke with Dave Marazoff, at M & N Assessing, who is going to break down the assessment of the Stone House into two separate cards to have a better grasp of what each portion is assessed at.

GUESTS:

Ted Athanasopoulos Exit Interview 6:35 PM

Aldrich moved to enter into non-public session at 6.35 PM under RSA 91-A:3, II a – The dismissal, promotion or compensation of any public employee. Shippee seconded and it passed by unanimous roll call vote.

Aldrich moved to come out of non-public session at 6:48 pm under RSA 91-A:3, II a – The dismissal, promotion or compensation of any public employee. Shippee seconded and it passed by unanimous roll call vote.

Brad Roscoe – Town Moderator 6:49 PM

Roscoe said he spoke to Barbara Girs, the Town Clerk, about a list of things to do. He also put together a traffic flow map for the website to familiarize the public ahead of time. They have printed 250 ballots and can print more quickly that day if needed. Tomorrow Roscoe will meet with Chris Lord, Director of Public Works, about the set-up.

Aldrich also noted that the Reformer had the wrong information about Town Meeting in a recent article. Shippee contacted the Reformer and are sending out a corrected article to address the error.

Gary Winn wasn't sure of the protocol for next Tuesday's meeting and suggested Dan Cotter be spokesman for the Budget Committee. Roscoe stated he was going to contact Cotter.

John Zannotti, member of the Zoning Board of Adjustment, stated that Roscoe mentioned this will be like a regular Town meeting, but people are normally allowed to ask questions at Town Meeting.

Zannotti asked why the public will not have a chance to ask questions this time. Aldrich stated that the Town looked at several options, but it was decided ~~is~~ doing it this way because otherwise it would be too complex. It was noted that the first ballot question will be to approve/disapprove of the method used for Town Meeting this year.

Aldrich moved to enter into non-public session at 8:03 PM under *RSA 91-A:3, II b – The hiring of a public employee*. Shippee seconded and it passed by unanimous roll call vote.

Aldrich moved to come out of non-public session at 8:33 pm under *RSA 91-A:3, II b – The hiring of a public employee*. Shippee seconded and it passed by unanimous roll call vote

NEW BUSINESS:

Selectmen meeting dates: It was noted that back in February the Board voted to meet on alternate Wednesdays. Aldrich stated that she would like to start that meeting schedule and reserve the opposite weeks for Covid-19 related matters when they arise. It was agreed the new schedule would start June 17.

NH Lakes: Aldrich received an email from John Koopman about the free webinars held through the NH Lakes group. Aldrich would like to expend \$100.00 for membership to take advantage of the information. The funds would cover any staff to access that information.

Aldrich moved to join the NH Lakes organization. Shippee seconded the motion and it passed by unanimous roll call vote.

OTHER BUSINESS:

John Pieper has resigned from the Planning Board. Aldrich noted that the Board will need to advertise for another Planning Board member.

Shippee stated that although the Board had tabled the RFP for the Town Hall windows, she did get a price from Dave Powers of \$40k for everything. Aldrich and Shippee are looking at Mooseplate, LCHIP and Northern Pass grants.

PUBLIC COMMENT:

Bob Maibusch questioned the erasing of audio recordings of past Board meetings. Carleton explained that the recordings are not meant for public consumption. Their purpose is to provide a reference for the secretary taking minutes. Once minutes are approved, the recordings are erased. It was noted that draft and final minutes are available by email. Aldrich stated that she would have the RSA for Maibusch at the next meeting

Jeff Scott suggested putting the Public Comment portion of the meeting before the Code Enforcement Tracker review. Aldrich said she is willing to take that into consideration.

ACCEPTANCE OF MINUTES

It was noted that Thursday afternoons would be the scheduled time for the Board to sign documents at the Town Offices.

Aldrich moved to accept the May 27, 2020 minutes as amended. Shippee seconded and it passed unanimously by roll call vote.

Shippee moved to accept the May 27, 2020 nonpublic minutes #1 as amended. Aldrich seconded and it passed unanimously by roll call vote.

Shippee moved to accept the working minutes of the Board of Selectmen meeting on May 30, 2020. Aldrich seconded the motion and it passed unanimously by roll call vote.

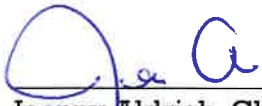
ADJOURN:

Shippee moved to adjourn at 8:43 pm. Aldrich seconded, and the motion passed by unanimous by roll call vote.

Respectfully submitted,

Dara Carleton
Secretary to the Board of Selectmen

Approved by:



Jeanny Aldrich, Chairman

6/13/2020

Date



Frances Shippee

6/12/2020

Date

