

**TOWN OF CHESTERFIELD
BUDGET COMMITTEE
MEETING MINUTES
JANUARY 5, 2021**

Present: George Goulet, Acting Chairman; Steve Laskowski, Chairman; Brad Roscoe, Gregg Denzler, Judy Idelkope, Dan Cotter, Scott Riddlemoser, Robert Hodgkins, Spofford Fire District Representative; Alex Winn, Burt Riendeau, Genienne Hockensmith, School Board Representative; Rick Cooper, Chesterfield Fire & Rescue Precinct Representative and Fran Shippee, Selectboard Representative.

Call to Order

As Chair of the Chesterfield Budget Committee, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;

We are utilizing the Zoom platform for this electronic meeting. All members of the Committee have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 (New York) or # 1-312-626-6799 US (Chicago) and meeting id: 346 680 3059 and password 261521 or by clicking on the following website address:

<https://zoom.us/j/96845623471?pwd=YWNGL1Jvd1NlemcwMTVGbWtyb0RBZz09>

Meeting ID: 346 680 3059

Passcode: 261521

b) Providing public notice of the necessary information for accessing the meeting;

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Chesterfield website at: <https://chesterfield.nh.gov/>.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;

If anyone has a problem, please call 802-579-6199 or email at: amy.lafontaine@nhchesterfield.com.

d) Adjourning the meeting if the public is unable to access the meeting.

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Steve moved December 8th minutes for discussion. The motion was seconded by Brad. Rick moved to approve December 8th minutes as amended. The motion was seconded by Brad.

Alex Winn, Judy Idelkope, Scott Riddlemoser, Burt Riendeau, Brad Roscoe, Rick Cooper, Robert Hodgkins, George Goulet, and Steve Laskowski voted Yes. Dan Cotter, Gregg Denzler, Fran Shippee, Genienne Hockensmith abstained. The motion passed by majority.

Old Business – General Government Buildings the miscellaneous expenditures in the budget are for minor maintenance and trash removal.

Library – There are 2500 cards issued. Steve has asked how many have been used in the last year? George asked about residents vs non-residents.

Capital Reserve Funds – The \$170,000 withdrawal for the Highway Heavy Equipment CRF is for a loader.

Misc Health Agencies – Updated

Warrant – Article 5: To see if the Town will vote to raise and appropriate \$231,590 for the purpose of reconstruction and repaving 1/3 of North Shore Road or act in any way related thereto, said appropriation to be partially offset by the Highway Block Grant Funds provided by the State of NH in the amount of \$17,857 and to authorize the withdrawal of \$93,000 from the Road Construction/Reconstruction CRF, the remainder to be raised by taxation.

Article 6: To see if the Town will vote to raise and appropriate the sum of \$132,732 for the purpose of resurfacing Town Roads. This appropriation to be offset by the remaining Highway Block Grant Funds provided by the State of NH estimated to be \$132,732, the difference, if any, will be raised through taxation.

Article 7: \$121,000 Contribution to the Highway Heavy Equipment CRF.

Article 8: \$170,000 for the purchase of Loader and Associated Equipment. Associated Equipment is a street sweeper attachment.

Article 9: \$25,000 to already established Roadways Construction/Reconstruction CRF

Article 10: \$25,000 to already established Revaluation CRF. Expenditures are made every 5 years.

Article 11: \$37,600 to the already established Town Building Maintenance CRF.

Article 12: \$2,400 to the already established Town Buildings Maintenance Ex Trust Fund

Article 13: To see if the Town will vote to raise and appropriate \$112,761 and withdraw from the Town Building Maintenance CRF to support the following:

Wares Grove Snack Roof	\$ 6,500
Tennis Court Resurfacing	\$ 6,361
Town Hall Interior Painting	\$14,700
Town Office Interior Painting- PD	\$27,200

Flag Monument Repointing	\$ 2,500
Sally Port PD Floor Resurfacing	\$ 2,000
Historical Society Exterior Paint & Repair	\$13,500
Town Hall Windows	<u>\$40,000</u>
	\$112,761

A discussion was had about possibly not having a list of projects itemized in the warrant or prioritizing items so that they wouldn't all have to be completed in case one or more goes over budget.

Article 14: \$28,000 to already established Police Cruiser CRF

Article 15: \$42,050 for 2021 Dodge Durango Pursuit AWD Police Cruiser from PD Cruiser CRF.

Article 16: \$16,000 to PD Equipment CRF

Article 17: \$25,764 for 1 in car Camera/4 Body Worn Cameras and associated equipment

Article 18: \$15,550 to purchase a radar trailer with solar panels and withdraw from PD Equipment CRF

Article 19: \$2,850 for Cruiser mounted radar from PD Equipment CRF.

Article 20: \$2,000 contribution to Parks & Rec pick-up Truck Ex Trust Fund

Article 21: \$500 contribution to Parks & Rec 4X4 ATV CRF

Article 22: \$500 Parks & Rec Activities Enhancement Ex Trust

Article 23: \$3,000 Wildland Fire Suppression Ex Trust

Article 24: \$2,500 to already established Cemetery Truck Replacement CRF

Article 25: \$1,500 to the already established Cemetery Mower Replacment Ex Trust Fund

Article 26: \$500 to the already established ROW Survey Ex Trust Fund

Article 27: \$10,000 to the already established Spofford Lake Control and Remediation of Invasive Species Ex Trust Fund. The Goal is \$50,000. The State is owner of Spofford Lake. Invasive Species removal continued maintenance may fall on the Town. The Committee did not recommend spending tax dollars for this purpose last year. Several Members asked lots of questions about spending tax dollars for this purpose. The Committee discussed the Conservation Fund. The Committee asked for clarification of the amount of current use funds that went to the Conservation Fund last year.

Article 29: \$5,900 for the purchase of Avitar Building Permit Software for Code Enforcement.

Article 30: \$20,999 for Misc Health Agencies

The Committee Reviewed the Town Revenues

Chesterfield Fire & Rescue Precinct – The Budget is up \$5,000 to \$148,400 a 3.49% increase. Building Maintenance is up \$1,000. A new roof was put on the West Station last year. Insurance is up \$500. Propane is up \$500. There is a new Generator at the West Station. The West Station is also heated by Propane. Stipends is up \$1,500. Equipment Repairs and Maintenance is up \$1,000. New Tires were needed on a 10-wheel truck, a Pump was rebuilt last year and a computer chip went 2 years ago.

The Contribution to the Heavy Equipment CRD is up \$2,000 from \$70,000 contribution last year. Small Equipment CRF, Building Maintenance Non-Capital CRF and Fire Pond Ex Trust Fund contributions are remaining the same. The \$73,639 is the value of Grant items received. The Small Equipment withdrawals is \$33,158 for a new Lifepak 15 and LUCAS and \$6,000 for 2 sets of New Gear. New Gear needs to be replaced every 10 years.

Spofford Fire & Rescue District – The increases are Propane, Telephone/Internet, Contracted Services, Administrative Expenses, and Mutual Aid. Bond Interest is down \$2,000. Training/Dues is down this year due to Covid 19. NFPA Testing is required on hose, ladder and pumps this year.

Ex Officio Reports – Chesterfield Fire & Rescue Body on the New Truck is being built.

School – Genienne reported that the \$292,000 overage in HS Tuition is down to \$72,000 as the SAU hadn't billed for incoming 9th Graders. Dan asked for dollar changes to the budget instead of percentages. He also asked for a definition of acronyms.

Teacher's Contract – Negotiations are beginning. This will add to the proposed budget.

Town – February 27th 10 AM Town and 2 PM School will be meetings to discuss the Articles. March 3rd at 7 PM will be discussion for the Town. March 4th at 7 PM will be discussion for the School. March 6th will be the meeting. March 9th will be the vote at the Highway Garage from 10 AM to 7 PM. The meetings can be delayed up to September 1st. The North Shore Project was unable to be done last year because of how late expenditures were approved.

The meeting adjourned at 9:34 PM.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Fran, Rick, Robert, Genienne, George and Steve voted Yes.

Respectfully Submitted,

Amy LaFontaine
Secretary