

**TOWN OF CHESTERFIELD
BUDGET COMMITTEE
MEETING MINUTES
FEBRUARY 2, 2021**

Present: Steve Laskowski, Chairman; George Goulet, Vice-Chairman; Dan Cotter, Alex Winn, Judy Idelkope, Scott Riddlemoser, Burt Riendeau, Gregg Denzler, Brad Roscoe, Gary Winn, Selectboard Representative; Rick Cooper, Chesterfield Fire & Rescue Precinct Representative; and Rob Hodgkins, Spofford Fire Precinct Representative (arrived at 7:23 PM)

Absent: Genienne Hockensmith, School Board Representative

Call to Order

As Chair of the Chesterfield Budget Committee, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;

We are utilizing the Zoom platform for this electronic meeting. All members of the Committee have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 (New York) or # 1-312-626-6799 US (Chicago) and meeting id: 991 7407 0713 and password 844233 or by clicking on the following website address:

<https://zoom.us/j/99174070713?pwd=ajlvVFJZSGpYV1NXakp6cmxVenZjdz09>

Meeting ID: 991 7407 0713

Passcode: 844233

b) Providing public notice of the necessary information for accessing the meeting;

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Chesterfield website at: <https://chesterfield.nh.gov/>.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;

If anyone has a problem, please call 802-579-6199 or email at: amy.lafontaine@nhchesterfield.com.

d) Adjourning the meeting if the public is unable to access the meeting.

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, George and Steve voted Yes to call the meeting to order.

Executive - Dan moved to recommend \$173,830. The motion was seconded by Brad. The Budget is up \$17,619 not the \$18,468 reported at the Public Hearing.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, George and Steve voted Yes. The motion passed unanimously.

Elections - Dan moved to recommend \$80,267. The motion was seconded by Dan. Judy moved to reduce the Deputy Town Clerk to \$3,428. The motion was seconded by Scott.

Alex, Judy, Scott, Burt, Gregg, Brad, Rick, Rob, George and Steve voted Yes. Dan and Gary voted No. The motion passed by majority. 10-2

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Rick, Rob, George and Steve voted to recommend \$76,839 for Elections. Gary voted No. The motion passed by majority. 11-1

Financial Administration – Brad moved to recommend \$64,702. The motion was seconded by Alex.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Legal Expense – Dan moved to recommend \$50,000. The motion was seconded by Brad.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Personnel Administration- Brad moved to recommend \$565,822. The motion was seconded by Alex.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Planning Board – Brad moved to recommend \$21,600. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Zoning Board – Brad moved to recommend \$10,890. The motion was seconded by Rick. Dan moved to reduce ZBA by \$1,500 for the Consultant. The motion was seconded by Scott.

Dan, Alex, Scott, Burt, Gregg, Rick, Rob and Steve voted Yes. Judy, Brad, Gary, and George voted No. The motion passed by majority. 8-4

Dan, Alex, Judy, Scott, Burt, Gregg, Rick, Rob and Steve voted to recommend \$9,311. Brad, Gary and George voted No. The motion passed by majority. 9 - 3

General Government Buildings – Brad moved to recommend \$71,439. The motion was seconded by Rick.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Cemeteries-Brad moved to recommend \$42,514. The motion was seconded by Scott.

Dan, Alex, Judy, Scott, Burt, Brad, Gary, Rick, Rob, George and Steve voted Yes. Gregg voted No. The motion passed by majority. 11 - 1

General Insurance-Brad moved to recommend \$63,990. The motion was seconded by Rick.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

SWRPC –Brad moved to recommend \$4,075. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Police- Brad moved to recommend \$650,614. The motion was seconded by Rick.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Reimbursable Detail – Brad moved to recommend \$25,000. The motion was seconded by George.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Ambulance – Brad moved to recommend \$116,318. The motion was seconded by Gregg.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Code Enforcement – Brad moved to recommend \$84,227. The motion was seconded by Alex.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

OEM – Brad moved to recommend. \$9,300. The motion was seconded by Rick.

Dan, Alex, Judy, Scott, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. Burt voted No. The motion passed by majority. 11 - 1

Forest Fires- Rick moved to recommend \$6,000. The motion was seconded by Brad.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Highway- Brad moved to recommend \$845,077. The motion was seconded by Gregg. Alex moved to reduce the Cell Phone Reimbursements by \$1,800. The motion was seconded by Rick.

Dan, Alex, Scott, Burt, Gregg, Rick and Rob voted Yes. Judy, Brad, Gary, George and Steve voted No. The motion passed by majority. 7 - 3

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Rick, Rob, George and Steve voted to recommend \$843,277 for Highway Department. Gary voted No. The motion passed by majority. 11 - 1

Street Lighting – Rick moved to recommend \$15,000. The motion was seconded by Dan. The request was made to get lights that are out to be replaced.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Solid Waste Rick moved to recommend \$233,891. The motion was seconded by Brad.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Health Officer – Brad moved to recommend \$27,139. The motion was seconded by Dan. Judy moved to reduce the Health officer salary to \$7,500. The motion was seconded by Burt. Judy stated that she was not in support of the new Spofford Lake Health Regulation. Steve stated that if septic systems were in failure neighbors would be complaining. The Lake Water Quality is failing due to salt from Route 9 and Route 63 and Fertilizer put on lawns on homes around the Lake. Further, no amount was reported to the public as to the passing of the ordinance.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Rick, Rob and Steve voted Yes. Gary and George voted No. The motion passed by majority. 10 - 2

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Rick and Steve voted to recommend \$12,757. Gary and George voted No. The motion passed by majority. 10 - 2

Animal Control- Brad moved to recommend \$1,650. The motion was seconded by Judy.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

General Assistance - Brad moved to recommend \$25,000. The motion was seconded by Alex.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Parks & Rec – Brad moved to recommend \$164,259. The motion was seconded by Alex. The Committee discussed removing the cost of hiring a contractor to mow the lawn. It was suggested that a significant amount could be saved if the lawn were mowed by a worker.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Library – Scott moved to recommend \$157,739. The motion was seconded by Brad.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Patriotic Purposes Brad moved to recommend \$1,255. The motion was seconded by Rick.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Conservation Commission – Brad moved to recommend \$3,787. The motion was seconded by Gary.

Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Economic Development Committee – Brad moved to recommend \$4,353. The motion was seconded by Alex. The Committee is providing increased services to Commercial clients.

Alex, Judy, Scott, Brad, Gary, Rick, George and Steve voted Yes. Dan, Burt, Gregg, and Rob voted No. The motion passed by majority. 8 - 4

Debt Service – Brad moved to recommend \$335,509. The motion was seconded Rick. There is revenue from Consolidated.

Dan, Alex, Judy, Scott, Burt, Greg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

The Total Operating Budget is \$3,834,137

Article 5: To see if the Town will vote to raise and appropriate the sum of \$231,590 for the purpose of reconstructing and repaving 1/3 of North Shore Road or act in any way related thereto, said appropriation to be partially offset by the Highway Block Grant funds provided by the State of NH in the amount of \$17,857 and to authorize the withdrawal of \$93,000 from the Road Construction/Reconstruction CRF, the remainder to be raised by Taxation.

Brad moved to recommend Article 5. The motion was seconded by George. Dan, Alex, Judy, Scott, Burt, Brad, Gary, and George voted Yes. Gregg, Rick, Rob and Steve voted No. The motion passed by majority. 8 - 4

Article 6: To see if the Town will vote to raise and appropriate the sum of \$132,732 for the purpose of resurfacing Town roads. This appropriation to be offset by the remaining Highway Block Grant funds provided by the State of NH estimated to be \$132,732, the difference, if any, will be raised through taxation.

Brad moved to recommend Article 6. The motion was seconded by Alex. The roads that are to be repaved will be decided in the spring.

Dan, Alex, Judy, Scott, Burt, Brad, Gary, Rick, Rob, George and Steve voted Yes. Gregg voted No. The motion passed by majority. 11 - 1

Article 7: To see if the Town will vote to raise and appropriate the sum of \$121,000 to be added to the already established Highway Heavy Equipment CRF.

Brad moved to recommend Article 7. The motion was seconded by George. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 8: To see if the Town will vote to raise and appropriate \$170,000 to purchase a new loader and associated equipment for the Highway Department and authorize the withdrawal of \$170,000 from the Highway HE CRF.

Brad moved to recommend Article 8. The motion was seconded by George. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 9: To see if the Town will vote to raise and appropriate the sum of \$25,000 to be added to the already established Roadways Construction/Reconstruction CRF or act in any way related thereto.

Rick moved to recommend Article 9. The motion was seconded by Brad. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 10: To see if the Town will vote to raise and appropriate the sum of \$25,000 to be added to the already established Revaluation CRF, or act in any way related thereto.

Brad moved to recommend Article 10. The motion was seconded by Brad. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 11: To see if the Town will vote to raise and appropriate the sum of \$56,000 to do a statistical update for the avitar program and authorize the withdrawal of \$56,000 from the Revaluation CRF.

Brad moved to recommend Article 11. The motion was seconded by Alex. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 12: To see if the Town will vote to raise and appropriate the sum of \$37,600 to be added to the already established Town Buildings Maintenance CRF, or act in any way related thereto.

Article 13: To see if the Town will vote to raise and appropriate the sum of \$2,400 to be added to the already established Town Building Maintenance Ex Trust Fund, or act in any way related thereto.

Brad moved to review Article 12 and 13 Together. The motion was seconded by Dan. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Brad moved to recommend Article 12 and 13. The motion was seconded by Alex. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 14: To see if the Town will vote to raise and appropriate the sum of \$112,761 and authorize the withdrawal of \$112,761 from the Town Buildings Maintenance CRF, to support the following, or act in any way related thereto. This is a special warrant article per RSA 32:10 I9d)

| | |
|--|------------------|
| Wares Grove Snack Roof | \$ 6,500 |
| Tennis Court Resurfacing | \$ 6,361 |
| Town Hall Interior Painting | \$ 14,700 |
| Town Office Interior Painting – PD | \$ 27,200 |
| Flag Monument Repointing | \$ 2,500 |
| Sally Port PD Floor Resurfacing | \$ 2,000 |
| Historical Society Exterior Paint & Repair | \$ 13,500 |
| Town Hall Windows | <u>\$ 40,000</u> |
| | \$112,761 |

Brad moved to recommend Article 14. The motion was seconded by Burt. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 15: To see if the Town will vote to raise and appropriate the sum of \$28,000 to be added to the already established Police Cruiser CRF, or act in any way related thereto.

Brad moved to recommend Article 15. The motion was seconded by Alex. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 16: To see if the Town will vote to raise and appropriate the sum of \$42,050 for the purchase of a 2021 Dodge Durango Pursuit AWD police cruiser, and authorize the withdrawal of \$42,050 from the Police Department Cruiser Capital Reserve Funds for that purpose or act in any way related thereto.

Scott moved to recommend Article 16. The motion was seconded by Rick. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 17: To see if the Town will vote to raise and appropriate the sum of \$16,000 to be added to the already established PD Equipment CRF, or act in any way related thereto.

Rick moved to recommend Article 17. The motion was seconded by Brad. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 18: To see if the Town will vote to raise and appropriate the sum of \$25,764 for the purchase of 1 in car Camera/4 Body worn camera's and associated equipment, or act in any way related thereto. This is a special warrant article per RSA 32:20 I (d)

Brad moved to recommend Article 18. The motion was seconded by George. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 19: To see if the Town will vote to raise and appropriate the sum of \$15,550 to purchase a radar trailer with solar panels and authorize the withdrawal of \$15,550 from the PD Equipment CRF.

Brad moved to recommend Article 19. The motion was seconded by Rick. Alex, Judy, Scott, Gary, Rick, Rob, George and Steve voted Yes. Dan, Burt, Gregg and Brad voted No. The motion passed by majority. 8 - 4

Article 20: To see if the Town will vote to raise and appropriate the sum of \$2,850 for a cruiser mounted radar and authorize the withdrawal of \$2,850 from the PD Equipment CRF for that purpose, or act in any way related thereto.

Brad moved to recommend Article 20. The motion was seconded by Alex. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 21: To see if the Town will vote to raise and appropriate the sum of \$2,000 to be added to the already established Parks & Rec Pick-up Truck Ex Trust Fund or act in any way related thereto.

Article 22: To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the already established Parks & Rec 4X4 ATV Capital Reserve Fund or act in any way related thereto.

Article 23: To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the already established Parks & Rec Activities Enhancement Ex Trust Fund or act in any way related thereto.

Article 24: To see if the Town will vote to raise and appropriate the sum of \$3,000 to the already established Wildland Fire Suppression Ex Trust Fund, or act in any way related thereto.

Article 25: To see if the Town will vote to raise and appropriate the sum of \$2,500 to be added to the already established Cemetery Truck Replacement Ex Trust Fund, or act in any way related thereto.

Article 26: To see if the Town will vote to raise and appropriate the sum of \$1,500 to be added to the already established Cemetery Mower Replacement Ex Trust Fund, or act in any way related thereto.

Article 27: To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the already established ROW Survey Ex Trust Fund, or act in any way related thereto.

Brad moved to review Article 21 through 27 together. The motion was seconded by Rick. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Brad moved to recommend Article 21, 22, 23, 24, 25, 26 and 27. The motion was seconded by Rick. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 28: To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the already established Spofford Lake Control and Remediation of Invasive Species Ex Trust, or act in any way related thereto.

Brad moved to recommend Article 28. The motion was seconded by Alex. The Committee voted against this article last year. Brad, Gary and George voted Yes. Dan, Alex, Judy, Scott, Burt, Gregg, Rick, Rob and Steve voted No. The motion failed by majority. 3 - 9

Article 29: To see if the Town will vote to raise and appropriate the sum of \$5,900 to purchase Avitar Building Permit Software for the Code Enforcement Office, or act in any way related thereto.

Brad moved to recommend Article 29. The motion was seconded by Rick. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 30: To see if the Town will vote to raise and appropriate the sum of \$1,475 for a new wifi access points for the Town Offices, Labor to set-up and configure 2 workstation for the Town Office and a 24 Port managed switch, or act in any way related thereto.

Brad moved to recommend Article 30. The motion was seconded by Rick. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Article 31: To see if the Town will vote to raise and appropriate the sum of \$20,999 to support the following, or act in any way related thereto:

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|---|----------------|
| Home Health, Meals on Wheel and Age in Motion | \$8,470 |
| Monadnock Family Servicers/Mental Health | \$4,505 |
| Community Kitchen | \$2,500 |
| Groundworks Collaborative | \$ 200 |
| Big Brothers/Big Sister | \$ 400 |
| MCVP Crisis & Prevention Center | \$ 269 |
| Hundred Nights, Inc | \$2,500 |
| CASA | \$ 500 |
| Southwestern Community Services | <u>\$1,655</u> |
| | \$20,999 |

Brad moved to recommend Article 31. The motion was seconded by Alex. Dan, Judy, Scott, Burt, Brad, Rick, Rob and George voted Yes. Alex, Gregg, Gary and Steve voted No. The motion passed by majority.

8 - 4

Steve moved to review Fire Precincts tomorrow after the School. The motion was seconded by Rick. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Steve moved to recess the meeting at 11:36 PM to February 3, 2021 at 7 PM. The motion was seconded by Rick. Dan, Alex, Judy, Scott, Burt, Gregg, Brad, Gary, Rick, Rob, George and Steve voted Yes. The motion passed unanimously.

Respectfully Submitted,

Amy LaFontaine
Secretary