

**TOWN OF CHESTERFIELD
BUDGET COMMITTEE
MEETING MINUTES
FEBRUARY 3, 2020**

Present: Steve Laskowski, Chairman; George Goulet, Vice-Chair; Dan Cotter, Alex Winn, Judy Idelkope, Scott Riddlemoser, Burt Riendeau, Gregg Denzler, Brad Roscoe, Gary Winn, Selectboard Representative; Rick Cooper, Chesterfield Fire & Rescue Precinct Representative; Rob Hodgkins, Spofford Fire Precinct Representative; and Genienne Hockensmith, School Board Representative (departed at 9:15 PM)

Call to Order

As Chair of the Chesterfield Budget Committee, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Committee is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;

We are utilizing the Zoom platform for this electronic meeting. All members of the Committee have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 1-646-558-8656 (New York) or # 1-312-626-6799 US (Chicago) and meeting id: 922 9089 9835 and password 184590 or by clicking on the following website address:

<https://zoom.us/j/92290899835?pwd=NDZTV1Bjb3orL1hkUUw0V3hQWlJldz09>

Meeting ID: 922 9089 9835

Passcode: 184590

b) Providing public notice of the necessary information for accessing the meeting;

We previously gave notice to the public of how to access the meeting using Zoom, and instructions are provided on the Town of Chesterfield website at: <https://chesterfield.nh.gov/>.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;

If anyone has a problem, please call 802-579-6199 or email at: amy.lafontaine@nhchesterfield.com.

d) Adjourning the meeting if the public is unable to access the meeting.

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

SCHOOL

Regular Instruction \$4,173,614 up \$61,193 or 1.49%. 6.1% Guaranteed Maximum Increase for Insurance.

Brad moved to recommend \$4,173,614 for Regular Instruction. The motion was seconded by George.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Special Instruction \$1,594,111 up \$17,946 or 1.14%. Brad moved to recommend \$1,594,111 for Special Instruction. The motion was seconded by Scott.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Co-Curricular \$74,133 down \$3,598 or 4.63%. Brad moved to recommend \$74,133 for Co-Curricular. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Summer School \$9,137 up \$2,843 or 45.17%. There are more students identified in need of services. Brad moved to recommend \$9,137 for Summer School. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Attendance – Level Funded \$1. Brad moved to recommend \$1 for Attendance. The motion was seconded by Alex.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Social Worker \$46,626 up \$5 or .01%. Brad moved to recommend \$46,626 for Social Worker. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Guidance \$120,788 up \$4,607 or 3.97%. There are certain supplies needed for testing. Brad moved to recommend \$120,788 for Guidance. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Health Services \$148,383 up \$54,656 or 58.31%. There is an IEP requiring a full time LNA and \$1,100 for PPE. Brad moved to recommend \$148,383 for Health. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Psychology Services \$58,133 up \$1,914 or 3.40%. Brad moved to recommend \$58,133 for Psychology Services. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Speech Services \$114,024 up \$11,134 or 10.82%. Brad moved to recommend \$114,024 for Speech. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

OT/PT Services \$112,547 up \$3,191. Brad moved to recommend \$112,547. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Staff Development \$64,099 up \$60 or .09%. Brad moved to recommend \$64,099. The motion was seconded by Dan. A discussion was made to reduce the Travel Reimbursement by \$1,000. It was felt that without a normal year this year it would be hard to tell how much reimbursement would be needed next year.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Library Services \$101,936 up \$2,979 or 3.01%. Brad moved to recommend \$101,936 for Library. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Consultation is \$28,000 up \$20,000 or 250%. Brad moved to recommend \$28,000 for Special Ed Support. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

School Board Services is \$36,877 up \$1,485 or 4.20%. Brad moved to recommend \$36,877. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

School Administration \$283,682 up \$11,884 or 4.37%. Brad moved to recommend \$283,632 for School Administration. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

School Maintenance \$463,656 down \$7,492 or 1.59%. Brad moved to recommend \$463,656 for School Building Maintenance. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Pupil Transportation up \$439,727 up \$61,773 or 16.34%. There is a smaller feeder van budgeted for next year. Brad moved to recommend \$439,727 for Transportation. The motion was seconded by Dan. All buses run one time each day. There is concern about the amount of empty buses.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Staff Services level funded at \$2,000. Brad moved to recommend \$2,000 for Staff Services. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Information Tech \$88,311 down \$9,774 or 9.97%. There were significant purchases last year for technology. Brad moved to recommend \$88,311 for IT. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Brad moved to recommend \$8,827,301 for the School Budget. The motion was seconded by Alex.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 3: To see if the School District will vote to raise and appropriate the sum of \$10,000 to be added to the CRF established by voters on 3/5/94. This sum to be raised from taxation. Brad moved to recommend Article 3. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 4: To see if the School District will vote to raise and appropriate the sum of \$5,000 to be added to the Special Education/High School Tuition Fund, established by voters on 3/7/92. This sum to be raised from taxation. Brad moved to recommend Article 4. The motion was seconded by Dan. There is \$210,317 in the fund. The School would max this fund out at \$275,000 to \$300,000.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 5: To see if the School District will vote to approve the cost items included in the Collective Bargaining agreement reached between the Chesterfield School District and the Chesterfield Education Association which calls for the following increases in salaries and benefits at the current staffing level:

\$36,230	2022
\$58,244	2023
\$47,680	2024
\$53,790	2025

And further to raise and appropriate \$36,230 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels. Brad moved to recommend article 5. The motion was seconded by Dan. There are 32 people on the CEA. The Salary increase is 1.26% and Compensation 1.63% in the first year. Up to 2.14% for Salaries and 2.53% for Compensation in the 4th year of the Contract. The Town COLA is only 1.2%. Teachers can accrue up to 90 days of vacation. There is no monetary value to sick days.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 7: To see if the School District will vote to raise and appropriate up to \$87,200 from the CRF established by voters 3/5/94. This sum to be used to replace the roofing as identified in the Districts Capital Improvement Plan. Brad moved to recommend Article 7 as amended. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

CHESTERFIELD FIRE & RESCUE PRECINCT

Article 4: To see if the Precinct will vote to raise and appropriate the sum of \$148,400.00 for the following purposes, or act in any way related thereto:

Item	Recommended by the Commissioners
Administrative Exp	\$1,200.00
Building Maintenance	\$5,000.00
Small Equipment	\$7,000.00
Small Equipment Repairs	\$2,500.00
Fire Prv Program	\$200.00
Insurance	\$15,500.00
Training & Dues	\$6,000.00
Stipends & Other Related Exp	\$41,000.00
Worker's Compensation	\$3,000.00
Audit	\$2,500.00
Contracted Services	\$6,000.00
Rescue Supplies	\$2,000.00
Electricity	\$5,500.00

Heating Oil	\$5,500.00
Propane	\$2,500.00
Telephone	\$1,500.00
Gas & Diesel Fuel	\$3,000.00
Equipment Repairs & Maint	\$12,000.00
Hepatitis B,TB & Flu	\$1,500.00
Payment for Mutual Aid	\$25,000.00
	\$148,400.00

Rick moved to recommend Article 4. The motion was seconded by Scott.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 5: To see if the Precinct will vote to raise and appropriate the sum of \$72,000 to be added to the already established Chesterfield Fire & Rescue Precinct Heavy Equipment Capital Reserve Fund; Brad moved to recommend Article 5. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 6: To see if the Precinct will vote to raise and appropriate the sum of \$11,000 to be added to the already established Chesterfield Fire & Rescue Precinct Small Equipment Capital Reserve Fund; Dan moved to recommend Article 6. The motion was seconded by Rick.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 7: To see if the Precinct will vote to raise and appropriate the sum of \$2,000 to be added to the already established Chesterfield Fire & Rescue Precinct Fire Pond Expendable Trust Fund; Rick moved to recommend Article 7. The motion was seconded by Dan. It cost \$18,000 to dig out the Fire Pond for the School a few years ago. There is \$14,722 in the fund.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 8: To see if the Precinct will vote to raise and appropriate the sum of \$2,000 to the already established Chesterfield Fire & Rescue Precinct Building Maintenance Non-Capital Reserve Fund; Rick moved to recommend Article 8. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 9: To see if the Precinct will vote to raise and appropriate the sum of \$34,158 for the purpose of purchasing a Lifepak 15 defibrillator and a LUCAS. A \$1,000 fully refundable deposit has already been paid from the Small Equipment CRF. The balance to come from the Small Equipment CRF. The existing

Lifepak is obsolete. This is a special warrant article per RSA 32:10 I(d). Rick moved to recommend Article 9. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 10: To see if the Precinct will vote to raise and appropriate the sum of \$6,000 for the purchase of 2 sets of Personal Protective Equipment for Firefighters and further to authorize the withdrawal of \$6,000 from the Small Equipment Capital Reserve Fund. This is a special warrant article per RSA 32:10 I(d). Rick moved to recommend Article 10. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

SPOFFORD

Propane	\$ 5,000
Telephone	\$ 3,500
Electricity	\$ 6,000
Worker's Comp	\$ 2,200
Property/Casualty	\$16,000
Contracted Services	\$ 4,000
Administrative Expenses	\$ 2,500
Rescue Supplies	\$ 4,000
Gas & Diesel Fuel	\$ 2,000
Equipment Repairs & Maintenance	\$ 9,000
Small Equipment Repairs & Maintenance	\$ 3,500
Building Maintenance & Upgrades	\$ 6,000
Training & Dues	\$ 4,000
Stipends & Related Expenses	\$42,000
Small Equipment	\$ 3,500
Fire Prevention Program	\$ 100
NFPA Testing	\$ 3,500
Firefighter Physicals/Inoculation	\$ 1,000
Financial Audit	\$ 2,400
Mutual Aid Payment	\$29,000
Bond Interest	\$18,000
Bond Principal	<u>\$75,000</u>
	\$242,200

Rob moved to recommend \$242,200 for the operating budget of the District. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 6: To see if the District will vote to raise and appropriate \$59,802 to be added to the HE CRF. Rob moved to recommend Article 6. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 7: To see if the District will vote to raise and appropriate \$16,409 to be added to the SE CRF. Rob moved to recommend Article 7. The motion was seconded by Rick.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 8: To see if the District will vote to raise and appropriate \$2,000 to be added to the Waterhole Ex Trust Fund. Rob moved to recommend Article 8. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 9: To see if the District will vote to raise and appropriate \$5,000 to be added to the Catastrophic Ex Trust Fund. Rob moved to recommend Article 9. The motion was seconded by Dan. It was asked why the increase from \$2,000 to \$5,000. There is \$13,572.72 in the fund. There was no mention of funds used in 2020. Gary moved to reduce the contribution by \$1,000. The motion was seconded by Gregg.

Alex, Scott, Gregg, Brad, Gary and George voted Yes. Dan, Judy, Burt, Rob and Steve voted No. Rick abstained. The motion passed by Majority. 6-5

Dan, Alex, Judy, Scott, Gregg, Brad, Gary, Rob, George and Steve voted to recommend \$4,000 to the Catastrophic Ex Trust Fund. Burt voted No and Rick abstained. The motion passed by majority. 10 - 1

Article 10: To see if the District will vote to raise and appropriate \$10,000 to be added to the Building Ex Trust Fund. Rob moved to recommend Article 10. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 11: To see if the District will vote to appropriate \$1,056 to the Heavy Equipment CRF. Sum to come from the unassigned fund balance received from Town of Chesterfield for the use of Apparatus at a Forest Fire. Rob moved to recommend Article 11. The motion was seconded by Dan.

Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Article 12: To see if the District will authorize the Commissioners to enter a 3 year agreement for the purpose of purchasing a defibrillator in the amount of \$34,663.20 and to raise and appropriate \$11,554.40 for the first year's payment. This agreement contains an escape clause. Rob moved to recommend Article 12. The motion was seconded by Dan. The Committee wanted to know why the funds weren't coming out of the SE CRF.

Judy, Burt, Gary, Rob, George and Steve voted to recommend \$11,554.40 for the defibrillator. Dan, Alex, Scott, Gregg, and Brad voted No. Rick abstained. The motion passed by majority. 6-5.

Dan will be present to represent the Committee at the Spofford District Meeting.

Other – Steve presented the interpretation from Attorney Ratigan regarding the selectboard can modify the Warrant at the Town Meeting as they see fit. Brad is proposing to have 3 columns: Budget Committee, Selectboard and Amended. Brad will do more consulting to see if there is a better solution. The Committee will meet next Tuesday at 7 PM to discuss the findings.

Dan moved to approve January 12th minutes as amended. The motion was seconded by Rick. Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Brad moved to adjourn at 10:36 PM. The motion was seconded by Rick. Dan, Alex, Judy, Scott, Bart, Gregg, Brad, Gary, Rick, Rob, Genienne, George, and Steve voted Yes. The motion passed unanimously.

Respectfully Submitted,

Amy LaFontaine
Secretary